

# Partners' Role – Esmovia Sistema Practices

## Activities to be carried out related to IO1 - Repository of E-Learning Video Lessons and Interviews

### Activity IO1.1

Creation of all templates needed for carrying out the activities

#### Expected results:

IO1.A – Video interviews script

IO1.B – Case scenario/Learning object

IO1.C – Video testimonials script

**Start Date:** 1 November 2016

**End Date:** 31 January 2017

### Activity IO1.2

Production of:

12 video interviews to entrepreneurs/company managers/marketing experts on their expectations/needs with reference to:

- The company web site
- The social media marketing strategies
- The visual identity

The video interviews will be in national language with subtitles in English.

#### Expected results:

12 video interviews

**Start Date:** 1 February 2017

**End Date:** 30 May 2018

3 interviews for each deadline

- 30 June 2017
- 30 October 2017
- 28 February 2018
- 30 May 2018

### Activity IO1.3

Production of 12 testimonials by company owners/managers presenting their successful stories.

The interviews with successful Entrepreneurs will address the following themes:

- Their personal and professional history
- Their educational and training path underlining the importance of VET education
- The specific profiles that they need within their business and the skills/competences there are mostly interested in
- The personal characteristics and the transversal competences they take into account when selecting their staff resources

The interviews will be in national language with subtitles in English.

#### Expected results:

12 video testimonials

**Start Date:** 1 February 2017

**End Date:** 30 May 2018

3 interviews for each deadline

- 30 June 2017
- 30 October 2017

- 28 February 2018
- 30 May 2018

### **Activity IO1.4**

Creation of 12 real life case scenario learning objects.

Each real life case scenario learning object has the aim to enrich classroom activities by challenging students with practical activities to consolidate their specific knowledge, competences and skills.

#### **Expected results:**

12 real life case scenario learning objects

**Start Date:** 1 February 2017

**End Date:** 30 May 2018

3 interviews for each deadline

- 30 June 2017
- 30 October 2017
- 28 February 2018
- 30 May 2018

### **Activity IO1.5**

Translation of the subtitles in national language

#### **Expected results**

Videos subtitles in national language

**Start Date:** 30 June 2017

**End Date:** 31 July 2018

Translation for each deadline

- 30 October 2017
- 30 February 2018
- 30 May 2018
- 31 July 2018

## **Activities to be carried out related to SR1 - Platform for International/Virtual Internship**

### **Activity SR1.1**

Creation of templates needed for carrying out the activities

#### **Expected results:**

Template: SR1.A – Structure of the Virtual Platform

Template: SR1.B – Company Profile

Template: SR1.C – Student Profile

Template: SR1.D – Review of Assessment Tool

**Start Date:** 1 June 2017

**End Date:** 15 June 2017

### **Activity SR 1.2**

Creation of the Platform for Virtual Internship

#### **Expected results:**

Platform

**Start Date:** 16 June 2017

**End Date:** 31 July 2017

### **Activity SR 1.3**

Identification and review of at least 2 assessment tool (validate the skills acquired by the students involved in the internship) and 2 monitoring tool (monitor the internship).

#### **Expected results**

Collection of internships' monitoring and assessment tools

**Start Date:** 31 July 2017

**End Date:** 31 October 2017

### **Activity SR 1.4**

Developing the monitoring tool according to the suggestions collected by the partners. This will take the form of an individual virtual space where the 3 parties involved (i.e. the VET provider, the company and the student) will interact.

#### **Expected results**

Creation of the Monitoring tool

**Start Date:** 1 November 2017

**End Date:** 31 December 2017

### **Activity SR 1.5**

Involving 20 companies interested in hosting international/virtual internships.

#### **Expected results**

Database of companies

**Start Date:** 31 July 2017

**End Date:** 31 December 2017

### **Activity SR 1.6**

Involving 20 students interested in carrying out international/virtual internship.

#### **Expected results**

Database of students

**Start Date:** 31 July 2017

**End Date:** 31 December 2017

## **Activities to be carried out related to SR2 - Guidelines for the organisation of International Internships**

### **Activity SR 2.1**

Creation of templates needed for carrying out the activities

#### **Expected results:**

Template: SR2.A – Guidelines to create the chapter contents

**Start Date:** 1 January 2018

**End Date:** 15 January 2018

## Activity SR2.2

Proposal of the syllabus of the 5 guidelines

### Expected results

Syllabus of the 5 guidelines

**Start Date:** 16 January 2018

**End Date:** 31 January 2018

## Activity SR2.3

Development of contents of the guidelines.

- Sistema practices (ES): VET directors and administrative staff

### Expected results

- Final version of the guidelines

**Start Date:** 1 February 2018

**End Date:** 31 May 2018

## Activities to be carried out related to Multiplier Events

### Multiplier Event

Organisation of focus groups addressed to the target groups in order to present the intellectual output and involve the participants in a further discussion and reflection on the measures to enhance and improve the effectiveness of work based learning approaches in VET and in the organisation of transnational and virtual apprenticeships. The participants in the multiplier events will be: VET trainers and company managers.

### Expected results

Focus group with 20 VET trainers and company managers

**End Date:** 30 September 2018

## Activities to be carried out related to Project Management 1 – Coordination of activities

### PM1.2

Participation in Partners Meetings

1<sup>st</sup> Meeting: Florence (IT)

3<sup>rd</sup> Meeting: Kilkis (EL)

2<sup>nd</sup> Meeting: Dundee (UK)

4<sup>th</sup> Meeting: Valencia (ES)

Dates:

1° meeting: January 2017

2° meeting: June 2017

3° meeting: January 2018

4° meeting: October 2018

### PM1.3

Selection and involvement, by each partner, of

- 20 companies willing to host transnational/virtual apprenticeship
- 12 companies' managers and trainers for the creation of the video of the intellectual output 1

Upload on the project portal of the Companies Presentation Forms

Sending of the scanned version of the Companies letters.

**Expected results**

Online Database of Companies

**Start Date:** 30 January 2017

**End Date:** 31 May 2017

**PM1.4**

Selection and involvement, by each partner, of

- 10 VET Trainers
- 100 students

Upload on the project portal of the VET trainer information

**Expected results**

Online Database of VET trainers

**Start Date:** 30 January 2017

**End Date:** 30 June 2017

**PM1.5**

In Progress reporting on activities

Production and Uploading of Project Activities Report Forms

**Expected results by each partner:**

In progress Project Activities Report

**Date:**

30 April, July, October 2017

January, 30 April, July, October 2018

**PM1.6**

Financial Report

Production of Project Financial Report

**Expected results by each partner:**

Project Financial Report

**End Date for Year 1:** 31 August 2017

**End Date for Year 2:** 15 November 2018

## **Activities to be carried out related to Project Management 2 – Dissemination**

**PM2.2**

Development of project logo and brochure

**Expected results:**

Project brochure

**Start Date:** 1 November 2016

**End Date:** 31 March 2017

### **PM2.3**

Creation of a Facebook page

#### **Expected results**

Facebook page

**Start Date:** 1 November 2016

**End Date:** 31 March 2017

### **PM2.4**

Dissemination through Facebook: upload at least 1 post per month on the activities carried out at national level

**Start Date:** 1 January 2017

**End Date:** 30 October 2018

### **PM2.5**

Translation of project brochure

#### **Expected results:**

Project brochure in national language

**Start Date:** 1 April 2017

**End Date:** 30 April 2017

### **PM2.6**

Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site

#### **Expected results by each partner:**

Filling in of the dissemination form on the project web site (every three months)

#### **Date:**

30 April, July, October 2017

30 January, April, July, October 2018

### **PM2.7**

Production of the best practice dissemination report

#### **Expected results by each partner:**

One progress and one final Best Practice Dissemination Report

**End Date for Year 1:** 15 September 2017

**End Date for Year 2:** 30 October 2018

## **Activities to be carried out related to Project Management 3 – Exploitation**

### **PM3.2**

Involvement in the project of at least 6 organizations (3 per year) operating in the field of education, who will join the project as associated partner filling in the Associate partner form. They will be also inserted as Associate Partners on the project portal.

#### **Expected results by each partner per year:**

- 6 letters of participation in the project as associate partners (3 per year)

- 6 Associate Partners form filled in (3 per year)

**End Date for Year 1:** 15 September 2017

**End Date for Year 2:** 30 September 2018

**PM3.3**

Publication of announcements on 6 portals (3 per year) or websites addressed to teachers

**End Date for Year 1:** 15 September 2017

**End Date for Year 2:** 30 September 2018

**Activities to be carried out related to Project Management 4 – Quality and Monitoring Plan****PM4.2**

Testing the intellectual output with 10 trainers and 10 company managers. Collection of the evaluation questionnaires and production of an evaluation report of the intellectual output

**Expected results:**

- Collection of 20 evaluation questionnaires
- Sending of the evaluation report
- Collection of at least 4 testimonials

**Start Date:** 1 July 2018

**End Date:** 30 September 2018