

Partners' Role - Pixel

Activities to be carried out related to IO1 - Repository of E-Learning Video Lessons and Interviews

Activity IO1.1

Creation of all templates needed for carrying out the activities

Expected results:

IO1.A – Video interviews script

IO1.B – Case scenario/Learning object

IO1.C – Video testimonials script

Start Date: 1 November 2016

End Date: 31 January 2017

Activities 1.2 – 1.5

Support to the partners for carrying out of all the activities related to the intellectual outputs.

Quality and consistency check.

Finalisation and harmonisation of results.

Start Date: 1 November 2016

End Date: 31 July 2018

Activities to be carried out related to SR1 - Platform for International/Virtual Internship

Activity SR1.1

Creation of templates needed for carrying out the activities

Expected results:

Template: SR1.A – Structure of the Virtual Platform

Template: SR1.B – Company Profile

Template: SR1.C – Student Profile

Template: SR1.D – Review of Assessment Tool

Start Date: 1 June 2017

End Date: 15 June 2017

Activity SR 1.2

Creation of the Platform for Virtual Internship

Expected results:

Platform

Start Date: 16 June 2017

End Date: 31 July 2017

Activity SR 1.4

Developing the monitoring tool according to the suggestions collected by the partners. This will take the form of an individual virtual space where the 3 parties involved (i.e. the VET provider, the company and the student) will interact.



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Expected results

Creation of the Monitoring tool

Start Date: 1 November 2017

End Date: 31 December 2017

Activities SR1.3, 1.5 and 1.6

Support to the partners for carrying out of all the activities related to the intellectual outputs.

Quality and consistency check.

Finalisation and harmonisation of results.

Start Date: 1 November 2016

End Date: 31 December 2017

International Internships**Activity SR 2.1**

Creation of templates needed for carrying out the activities

Expected results:

Template: SR2.A – Guidelines to create the chapter contents

Start Date: 1 January 2018

End Date: 15 January 2018

Activities SR2.2 and 2.3

Support to the partners for carrying out of all the activities related to the intellectual outputs.

Quality and consistency check.

Finalisation and harmonisation of results.

Start Date: 1 February 2018

End Date: 31 May 2018

Activities to be carried out related to Multiplier Events**Multiplier Event**

Organisation of focus groups addressed to the target groups in order to present the intellectual output and involve the participants in a further discussion and reflection on the measures to enhance and improve the effectiveness of work based learning approaches in VET and in the organisation of transnational and virtual apprenticeships. The participants in the multiplier events will be: VET trainers and company managers.

Expected results

Focus group with 20 VET trainers and company managers

End Date: 30 September 2018



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Activities to be carried out related to Project Management 1 – Coordination of activities

PM1.1

Creation of templates needed for carrying out the activities

Expected results:

Template: PM1.A - Company Information
Template: PM1.B – Company Participation Letter
Template: PM1.C – Role of the Company
Template: PM1.D – VET trainer information
Template: PM1.E – In progress activities reports
Template: PM1.F – Financial Manual

Start Date: 1 November 2016

End Date: 31 January 2017

PM1.2

Participation in Partners Meetings

1st Meeting: Florence (IT)

3rd Meeting: Kilkis (EL)

2nd Meeting: Dundee (UK)

4th Meeting: Valencia (ES)

Dates:

1° meeting: January 2017

2° meeting: June 2017

3° meeting: January 2018

4° meeting: October 2018

PM1.5

In Progress reporting on activities

Production and Uploading of Project Activities Report Forms

Expected results by each partner:

In progress Project Activities Report

Date:

30 April, July, October 2017

January, 30 April, July, October 2018

PM1.6

Financial Report

Production of Project Financial Report

Expected results by each partner:

Project Financial Report

End Date for Year 1: 31 August 2017

End Date for Year 2: 15 November 2018



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Activities to be carried out related to Project Management 2 – Dissemination

PM2.1

Creation of templates needed for carrying out the activities

Expected results:

Template: PM2.A – In progress dissemination reports

Template: PM2.B – How to write the Best Practice Dissemination Report

Start Date: 1 November 2016

End Date: 31 January 2017

PM2.2

Development of project logo and brochure

Expected results:

Project brochure

Start Date: 1 November 2016

End Date: 31 March 2017

PM2.4

Dissemination through Facebook: upload at least 1 post per month on the activities carried out at national level

Start Date: 1 January 2017

End Date: 30 October 2018

PM2.6

Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site

Expected results by each partner:

Filling in of the dissemination form on the project web site (every three months)

Date:

30 April, July, October 2017

30 January, April, July, October 2018

PM2.7

Production of the best practice dissemination report

Expected results by each partner:

One progress and one final Best Practice Dissemination Report

End Date for Year 1: 15 September 2017

End Date for Year 2: 30 October 2018



Activities to be carried out related to Project Management 3 – Exploitation

PM3.1

Creation of templates needed for carrying out the activities

Expected results:

Template: PM3.A - Associated Partner Letter

Template: PM3.B - Associated Partner Information

Template: PM3.C - Exploitation links

Start Date: 1 November 2016

End Date: 31 January 2017

PM3.2

Involvement in the project of at least 6 organizations (3 per year) operating in the field of education, who will join the project as associated partner filling in the Associate partner form. They will be also inserted as Associate Partners on the project portal.

Expected results by each partner per year:

- 6 letters of participation in the project as associate partners (3 per year)

- 6 Associate Partners form filled in (3 per year)

End Date for Year 1: 15 September 2017

End Date for Year 2: 30 September 2018

PM3.3

Publication of announcements on 6 portals (3 per year) or websites addressed to teachers

End Date for Year 1: 15 September 2017

End Date for Year 2: 30 September 2018

Activities to be carried out related to Project Management 4 – Quality and Monitoring Plan

PM4.1

Creation of templates needed for carrying out the activities

Expected results:

PM4.A – Quality Plan

Template: PM4.B – Project Meeting Evaluation Questionnaire

Template: PM4.C – End Users' Evaluation Questionnaires for Intellectual Outputs

Template: PM4.D – How to write the Evaluation Report on Intellectual Outputs

Start Date: 1 November 2016

End Date: 31 January 2017

